Dear students

The institute is planning to smoothen the mode of communication between management and the parents or students for the effective information sharing. The institute has been using the postal service mode for the same, the management has found some drawbacks in that mode of communication.

Management is very serious on this issue and willing to improve the mode of communication between institute and students/parents. In order to make it more effective and fast Management has started the initiative in that direction. The initiative requires you to provide following information.

You all are requested to take the process of information collection seriously as it is going to benefit both the stakeholders.

Thank You

Principal

(DBIT)

============================================================================

**Student**

=============================================================================

Name :

StudentID

Branch

Location

Mob no.

Email ID

Category : open or reserved

==============================================================================

**Parent**

==============================================================================

Father/Mother Name

Father/Mother mob no.

Father/Mother email ID

Service : Public sector or private sector or Business or Retired